

MINUTES – REGULAR SESSION
Board of Park Commissioners & Governing Board of the
LORAIN COUNTY METROPOLITAN PARK DISTRICT

Date: Thursday, September 21, 2023
Time: 11:08 a.m.
Place: Carlisle Visitor & Administrative Center
Present: Commissioners: Kenneth M. Lieux, Chairman
Sherrill M. McLoda, Vice-Chairman
Joseph E. Hribar
Legal Counsel: Dennis M. O'Toole
Director/Secretary: James E. Ziemnik
Park Staff: Jennifer L. Bracken, Assistant Director
Paul J. Hruby, Jr., Assistant Director/Chief Ranger
Bonnie J. Burns, Administrative Services Manager/Treasurer
Michael S. McAndrews, Planning Supervisor
Mariah Deitz, Public Information Officer
Joani Longbrake, Secretary
Visitors: Barb Fieger, President, Friends of Metro Parks in Lorain County
Les Kreeger

OPENING OF MEETING

Roll call by Director/Secretary: Kenneth M. Lieux – Aye
Sherrill M. McLoda – Aye
Joseph E. Hribar – Aye

Chairman Lieux declared all members present and opened the meeting.

OLD BUSINESS:

A. Approval of the Minutes of the August 17, 2023 Regular Session. The Minutes were distributed prior to the meeting, enabling the commissioners to read them in advance. Commissioner Hribar motioned and Commissioner McLoda seconded the motion for approval; motion passed unanimously this 21st day of September, 2023.

B. The Director/Secretary advised the Board of the Statement of Accounts.

C. **Resolution 2023-56.** Payment of accounts payable. Motion by Commissioner McLoda for adoption of Resolution for payment of line items on the Cash Disbursements Journal for the period of August 1 to August 31, 2023 and on the Aged Payables reports dated August 31 and September 20, 2023; and ratification of payments on Exhibit A; seconded by Commissioner Hribar. The Chairman then called for the individual line item votes of the Commissioners to be approved for payment by at least a majority of the Commissioners, and be certified by the Treasurer and Secretary of the Board of Park Commissioners for issuance of checks for payment. The line item votes of the Commissioners were cast as follows:

Commissioner Lieux: Affirmative for all line items on the Cash Disbursements Journal for the period of August 1 to August 31, 2023 and on the Aged Payables reports dated August 31 and September 20, 2023 and affirmative for ratification of payments on Exhibit A.

Commissioner McLoda: Affirmative for all line items on the Cash Disbursements Journal for the period of August 1 to August 31, 2023 and on the Aged Payables reports dated August 31 and September 20, 2023, and for ratification of payments on Exhibit A.

Commissioner Hribar: Affirmative for all line items on the Cash Disbursements Journal for the period of August 1 to August 31, 2023 and on the Aged Payables reports dated August 31 and September 20, 2023 and affirmative for ratification of payments on Exhibit A.

RESOLUTION 2023-56:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to ratify the payments on Exhibit A and to direct and authorize the issuance of checks for payment of all line items on the Cash Disbursements Journal for the period of August 1 to August 31, 2023 and on the Aged Payables reports dated August 31 and September 20, 2023, as approved for payment by vote of at least a majority of the Board of Park Commissioners. The Cash

Disbursements Journal, Aged Payables reports, Exhibit A, and the commissioners' votes are hereby made a part of the Minutes of this meeting on September 21, 2023.

Kenneth M. Lieux – Aye
Sherrill M. McLoda – Aye
Joseph E. Hribar – Aye

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

NEW BUSINESS:

- A. **Resolution 2023-57.** The Board of Park Commissioners accepted the terms of the donation of approximately 12 acres of real property as described on Exhibit A from Cedar Tree Properties, LLC for addition to the Sheffield Village Reservation (SVR-003A), and the donation of approximately 60 acres of real property as described on Exhibit B from Lowell Street Properties, LLC (UA-003), the same having been approved by Journal Entry of the Probate Court, and directed the Director/Secretary to reflect said acceptance in the record of donations of the Lorain County Metropolitan Park District; motioned by Commissioner Hribar, seconded by Commissioner McLoda, passed unanimously this 21st day of September 2023.

RESOLUTION 2023-57:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to accept the terms of the donation of approximately 12 acres of real property as described on Exhibit A from Cedar Tree Properties, LLC for addition to the Sheffield Village Reservation (SVR-003A), and the donation of approximately 60 acres of real property as described on Exhibit B from Lowell Street Properties, LLC (UA-003), the same having been approved by Journal Entry of the Probate Court, and direct the Director/Secretary to reflect said acceptance in the record of donations of the Lorain County Metropolitan Park District.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- B. **Resolution 2023-58.** The Board of Park Commissioners acknowledged the donations of money and other property received by the Park District from January 1, 2023 through June 30, 2023 described on Exhibit A and authorized legal counsel to make application to the Probate Court pursuant to Ohio Revised Code 1545.11 for approval and to secure Journal Entry of the Probate Court; motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 21st day of September 2023.

RESOLUTION 2023-58:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the donations of money and other property received by the Park District from January 1, 2023 through June 30, 2023 described on Exhibit A and authorize legal counsel to make application to the Probate Court pursuant to Ohio Revised Code 1545.11 for approval and to secure Journal Entry of the Probate Court.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- C. **Resolution 2023-59.** The Board of Park Commissioners acknowledged the donation, grant or trust on 2023 Donation Exhibit #3 and authorized legal counsel to make application to the Probate Court pursuant to Ohio Revised Code for approval and to secure Journal Entry of the Probate Court; motioned by Commissioner Hribar, seconded by Commissioner McLoda, passed unanimously this 21st day of September 2023.

RESOLUTION 2023-59:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to acknowledge the donation, grant or trust on 2023 Donation Exhibit #3 and authorize legal counsel to make application to the Probate Court pursuant to Ohio Revised Code for approval and to secure Journal Entry of the Probate Court.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- D. Reports, requests and comments of the Director/Secretary
- E. Questions, requests and comments from the Commissioners to the Management
- F. Questions, requests and comments from the public to the Commissioners and to the Management
- G. Reports, requests and comments of Legal Counsel
- H. Commissioner McLoda motioned and Commissioner Hribar seconded the motion to adjourn into Executive Session at 11:23 a.m. for the purpose of discussing pending litigation in accordance with Ohio Revised Code Section 121.22 (G) (1) through (6), and all members concurred. Roll call:
 - Kenneth M. Lieux – Aye
 - Sherrill M. McLoda – Aye
 - Joseph E. Hribar – Aye
- I. Chairman Lieux declared that the Executive Session was completed at 11:38 a.m. and returned to Regular Session. No action was taken in Executive Session.
- J. There being no further old or new business, the Chairman entertained a motion for adjournment. Commissioner Hribar motioned and Commissioner McLoda seconded the motion for adjournment. There being no objections or dissenting votes, the meeting adjourned at 11:39 a.m.

ATTEST _____ APPROVED _____
 James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman