

MINUTES – REGULAR SESSION
Board of Park Commissioners & Governing Board of the
LORAIN COUNTY METROPOLITAN PARK DISTRICT

Date: Thursday, October 19, 2023
Time: 11:00 a.m.
Place: Henry's Barn at The North Star Preserve
Present: Commissioners: Kenneth M. Lieux, Chairman
Sherrill M. McLoda, Vice-Chairman
Joseph E. Hribar
Legal Counsel: Abe Lieberman
Director/Secretary: James E. Ziemnik
Park Staff: Bonnie J. Burns, Administrative Services Manager/Treasurer
Michael S. McAndrews, Planning Supervisor
Mariah Deitz, Public Information Officer
Joani Longbrake, Secretary
Visitors: Barb Fieger, President, Friends of Metro Parks

OPENING OF MEETING

Roll call by Director/Secretary: Kenneth M. Lieux – Aye
Sherrill M. McLoda – Aye
Joseph E. Hribar – Aye

Chairman Lieux declared all members present and opened the meeting.

OLD BUSINESS:

- A. Approval of the Minutes of the September 21, 2023 Regular Session. The Minutes were distributed prior to the meeting, enabling the commissioners to read them in advance. Commissioner McLoda motioned and Commissioner Hribar seconded the motion for approval; motion passed unanimously this 19th day of October, 2023.
- B. The Director/Secretary advised the Board of the Statement of Accounts.
- C. **Resolution 2023-60.** Payment of accounts payable. Motion by Commissioner Hribar for adoption of Resolution for payment of line items on the Cash Disbursements Journal for the period of September 1 to September 30, 2023 and on the Aged Payables reports dated September 30 and October 18, 2023; and ratification of payments on Exhibit A; seconded by Commissioner McLoda. The Chairman then called for the individual line item votes of the Commissioners to be approved for payment by at least a majority of the Commissioners, and be certified by the Treasurer and Secretary of the Board of Park Commissioners for issuance of checks for payment. The line item votes of the Commissioners were cast as follows:

Commissioner Lieux: Affirmative for all line items on the Cash Disbursements Journal for the period of September 1 to September 30, 2023 and on the Aged Payables reports dated September 30 and October 18, 2023 and affirmative for ratification of payments on Exhibit A.

Commissioner McLoda: Affirmative for all line items on the Cash Disbursements Journal for the period of September 1 to September 30, 2023 and on the Aged Payables reports dated September 30 and October 18, 2023 and affirmative for ratification of payments on Exhibit A.

Commissioner Hribar: Affirmative for all line items on the Cash Disbursements Journal for the period of September 1 to September 30, 2023 and on the Aged Payables reports dated September 30 and October 18, 2023 and affirmative for ratification of payments on Exhibit A.

RESOLUTION 2023-60:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to ratify the payments on Exhibit A and to direct and authorize the issuance of checks for payment of all line items on the Cash Disbursements Journal for the period of September 1 to September 30, 2023 and on the Aged Payables reports dated September 30 and October 18, 2023, as approved for payment by vote of at least a majority of the Board of Park Commissioners. The Cash

Disbursements Journal, Aged Payables reports, Exhibit A, and the commissioners' votes are hereby made a part of the Minutes of this meeting on October 19, 2023.

Kenneth M. Lieux – Aye
Sherrill M. McLoda – Aye
Joseph E. Hribar – Aye

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

NEW BUSINESS:

A. **Resolution 2023-61.** The Board of Park Commissioners accepted the following items presented by the Lorain County Budget Commission:

- 1.) Tax Year 2024 Official Certificate of Estimated Resources (dated September 11, 2023) for the calendar year beginning January 1, 2024
- 2.) Schedule B – Estimates – Calendar Year 2024

The foregoing Resolution was motioned for approval by Commissioner McLoda, seconded by Commissioner Hribar, and passed unanimously this 19th day of October 2023.

RESOLUTION 2023-61:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to accept the items above, presented by the Lorain County Budget Commission.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

B. Commissioner Hribar motioned the adoption of the following Resolution:

Resolution 2023-62

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

WHEREAS, this Board of Park Commissioners, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2024; and

WHEREAS, the Budget Commission of Lorain County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; and

BE IT RESOLVED, by the Board of Park Commissioners of the Lorain County Metropolitan Park District, Lorain County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be, and the same are hereby accepted; and

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said Lorain County Metropolitan Park District the rate of each tax necessary to be levied within and without the ten-mill limitation as indicated on Schedules A and B attached to this Resolution; and

BE IT FURTHER RESOLVED that the Director/Secretary be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Commissioner McLoda seconded the motion for adoption of this Resolution; and the roll being called upon its adoption this 19th day of October 2023, the vote resulted as follows:

Kenneth M. Lieux – Yes
Sherrill M. McLoda – Yes
Joseph E. Hribar – Yes

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

C. **Resolution 2023-63.** The Board of Park Commissioners authorized the Director/Secretary to revise the 2024 Temporary Budget Appropriations and process any necessary 2023 budget transfers; motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 19th day of October 2023.

RESOLUTION 2023-63:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to authorize the Director/Secretary to revise the 2024 Temporary Budget Appropriations and process any necessary 2023 budget transfers.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- D. **Resolution 2023-64.** The Board of Park Commissioners accepted the terms of the donations of money and other property received by the Park District from January 1, 2023 through June 30, 2023 as described on Exhibit A, and the grants, donations or trusts on Exhibit B, the same having been approved by Journal Entry of the Probate Court; and directed the Director/Secretary to reflect said acceptance in the record of donations of the Park District; motioned by Commissioner Hribar, seconded by Commissioner McLoda, passed unanimously this 19th day of October 2023.

RESOLUTION 2023-64:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to accept the terms of the donations of money and other property received by the Park District from January 1, 2023 through June 30, 2023 as described on Exhibit A, and the grants, donations or trusts on Exhibit B, the same having been approved by Journal Entry of the Probate Court; and we direct the Director/Secretary to reflect said acceptance in the record of donations of the Park District.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- E. **Resolution 2023-65.** The Board of Park Commissioners authorized the Director/Secretary to enter into a Temporary Workspace Agreement with Columbia Gas Transmission, LLC to use a portion of Sandy Ridge Reservation – West to store equipment and materials during the time the company completes its L920 and L3120 facilities project, to access the project site, and to restore the area to its pre-construction condition; and all with the approval of legal counsel as to form; motioned by Commissioner McLoda, seconded by Commissioner Hribar, passed unanimously this 19th day of October 2023.

RESOLUTION 2023-65:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to authorize the Director/Secretary to enter into a Temporary Workspace Agreement with Columbia Gas Transmission, LLC to use a portion of Sandy Ridge Reservation – West to store equipment and materials during the time the company completes its L920 and L3120 facilities project, to access the project site, and to restore the area to its pre-construction condition; and all with the approval of legal counsel as to form.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- F. **Resolution 2023-66.** The Board of Park Commissioners ratified the Director/Secretary's disposing of the following Park District equipment, all of which was of no value or use to the District, by donating it to Firelands Rails to Trails Inc. for their use in maintaining the Huron County section of the North Coast Inland Trail; motioned by Commissioner Hribar, seconded by Commissioner McLoda, passed unanimously this 19th day of October 2023.

LCMPD Inventory Tag #	Description	Serial Number
16135	Pickup truck cap	---
60078	John Deere 5103 utility tractor	PY5103U010376
60116	John Deere 390 heavy-duty flail mower unit	900390X006383

RESOLUTION 2023-66:

BE IT RESOLVED by the Board of Park Commissioners of the Lorain County Metropolitan Park District that we deem it necessary and in the best public interest to ratify the Director/Secretary's disposing of the Park District equipment listed above, all of which was of no value or use to the District, by donating it to Firelands Rails to Trails Inc. for their use in maintaining the Huron County section of the North Coast Inland Trail.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman

- G. Reports, requests and comments of the Director/Secretary
- H. Questions, requests and comments from the Commissioners to the Management
- I. Questions, requests and comments from the public to the Commissioners and to the Management
- J. Reports, requests and comments of Legal Counsel
- K. There being no further old or new business, the Chairman entertained a motion for adjournment. Commissioner Hribar motioned and Commissioner McLoda seconded the motion for adjournment. There being no objections or dissenting votes, the meeting adjourned at 11:42 p.m.

ATTEST _____ APPROVED _____
James E. Ziemnik, Director/Secretary Kenneth M. Lieux, Chairman